Criterion 5- Student Support and Progression

No.	Metric	Targeted Documents	Tick the related doc. HEI - SOP	Bench marks	Target Achieved (No. / %) HEI	Target Achieved (No. / %) SOP	Remarks*
5.1.1 QnM	Percentage of students benefited by scholarships and freeships provided by the Government , Non-Government agencies and Philanthropists	>=70% of total students	☐-☐	70%			
		Upload sanction letter of scholarship and free ships (in English).	☐-☐				
		Year-wise list of students in each scheme to be attested by the competent authority.	☐-☐				
		Upload policy document of the HEI for award of Non-government scholarship and free ships	☐-☐				
5.1.2 QnM [9.5]	Capacity building and skills enhancement initiatives taken by the institution include the following 1. Soft skills 2. Language and communication skills 3. Life skills (Yoga, physical fitness, health and hygiene) 4. ICT/computing skill	Minimum 21 hours for each programme, Spread across semester or 03 full day working.	☐-☐				
		Ensure that every student undergo these selected programmes (01 to 04) for minimum of 21 hours per programme	☐-☐				
		Soft copy of Circular /Brochure.	☐-☐				
		Web-link to particular program/scheme/ Report of the event	☐-☐				
		Photographs with date and caption for each scheme or event.	☐-☐				
		Soft skills – 1st and 2nd year student	☐-☐				
		Language and communication skills - 1st and 2nd year students	☐-☐				
		Life skills - 3rd and 4th year students	☐-☐				
		ICT/computing skill - 3rd and 4th year students	☐-☐				

No.	Metric	Targeted Documents	Tick the related doc. HEI - SOP	Bench marks	Target Achieved (No. / %) HEI	Target Achieved (No. / %) SOP	Remarks*
5.1.3 QnM	Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution	At least One event per year in each category and cover all eligible students. Mandatory for pre final and final year students	☐-☐				
		Soft copy of Circular / brochure / report of program with photographs with captions of such programs along with details of the resource persons	☐-☐				
		Year-wise list of students attending these schemes, signed by competent authority (Event or Spread over Semester for 20-40hrs for register	☐-☐				
5.1.4 QnM	The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases 1. Implementation of guidelines of statutory/regulatory bodies 2. Organization wide awareness and undertakings on	Anti ragging, cell / Internal complaint cell (ICC), Grievance readdress cell / Equal opportunity cell / as per guidelines of UGC upload the document on portal.	☐-☐				
		All cell reports. 2 to 5 activities per year. 4 meeting in a year. Action taken report.	☐-☐				
		Proof of constitution of these committed Internal committees / anti raging Grievances Committee formation / other committees as per UGC norms.	☐-☐				

No.	Metric	Targeted Documents	Tick the related doc. HEI - SOP	Bench marks	Target Achieved (No. / %) HEI	Target Achieved (No. / %) SOP	Remarks*
	policies with zero tolerance 3. Mechanisms for submission of online/offline students' grievances 4. Timely redressal of the grievances through appropriate committees	Circular/web-link/ committee report justifying the objective of the metric	☐-☐				
		Minutes of the meetings of student grievance committee, as per metric.	☐-☐				
5.2.1 QnM [4.5]	Percentage of placement of outgoing students and students progressing to higher education	>=75%, Placemat registration, training details	☐-☐	75%			
		Record of offer letters for placements, (on campus + off campus) List of students placed along with placement details (List of companies / recruiters, No. of placements, highest salary package.	☐-☐				
		Supporting data for students who have joined for higher education. Record of admission card and ID Card for Higher studies.[Placement + HE+ EP= 100%]	☐-☐				
5.2.2 QnM [4.5]	Percentage of students qualifying in state/national/ international level examinations (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil	>=20%	☐-☐	20%			
		Strategies for motivating students (Guest lecture, Workshops, coaching, counseling, registration support) for	☐-☐				
		Take up JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations.	☐-☐				

No.	Metric	Targeted Documents	Tick the related doc. HEI - SOP	Bench marks	Target Achieved (No. / %) HEI	Target Achieved (No. / %) SOP	Remarks*
	Services/State government examinations)	Collect details like Hall Ticket, Selection letter, and Joining letter or JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL scorecards	☐-☐				
5.3.1 QnM [4.6.3]	Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one)	>=10 per year	☐-☐	10			
		Levels: International, National, State, regional and college wise.	☐-☐				
5.3.2 QnM [4.6.1]	Average number of sports and cultural programs in which students of the Institution participated	10 activities per year including sports and cultural.	☐-☐	10			
		Soft copy of circular/brochure indicating such kind of activities.	☐-☐				
		List of events along with the list of participants and year wise signed by the Principal. [Events cannot be split into activities.]	☐-☐				
5.4.1	There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other	Alumni registration details: Office barrows.	☐-☐				
		Esteemed alumni list to be prepared and displayed	☐-☐				
		Record of alumni meets organized	☐-☐				
		Events such as Guest Lectures, Seminars, Workshops organized with the help of Alumni, Use of Alumni Engagement software	☐-☐				

No.	Metric	Targeted Documents	Tick the related doc. HEI - SOP	Bench marks	Target Achieved (No. / %) HEI	Target Achieved (No. / %) SOP	Remarks*
	support services	Donation of funds from Alumni and its record to be maintained,	□-□				
		Alumni Association registration records	□-□				